

**MINUTES**

**Transportation Policy Committee of the Regional Planning Commission For Jefferson, Orleans, Plaquemines, St. Bernard, St. Charles, St. John the Baptist, St. Tammany and Tangipahoa Parishes**

October 13, 2020

Committee Members:

**Officers:**

**Mayor** LaToya Cantrell, *Chairwoman* **Designee:** Ramsey Green

**Parish President** Kirk Lepine *1st Vice Chairman*

**Parish President** Mike Cooper *2<sup>nd</sup> Vice Chairman*

**Parish President** Matt Jewell *3<sup>rd</sup> Vice Chairman* **Designee:** Michael Palamone

**Parish President** Jaclyn Hotard *4<sup>th</sup> Vice Chairman*

**Parish President** Cynthia Lee Sheng *5<sup>th</sup> Vice Chairwoman*

**Parish President** Robby Miller, *Secretary*

**Parish President** Guy McInnis, *Treasurer*

**Jefferson Parish**

**Mayor** Joe Peoples **Designee:** Perry Talamo

Lee Giorgio

**Orleans Parish:**

Ronald Carrere

Sophie Harris Vorhoff

**Plaquemines Parish:**

**Councilmember** Benny Rousselle

Keith Espadron

**St. Bernard Parish:**

**Councilman At-Large** Richard Lewis **Designee:** Jennifer Lemoine

Roxanne Adams **Designee:** Jason Stopa

Susan Klees

**St. Charles Parish:**

**Councilmember** Julia Fisher-Perrier

**Councilmember** Dick Gibbs

Debbie Dufresne Vial

**St. John the Baptist Parish:**

**Councilmember** Michael Wright

Jonathan Perret

**St. Tammany Parish:**

**Councilmember** Steve Stefancik

Chris Masingill

Christopher Abadie

**Tangipahoa Parish:**

**DOTD:**

**Secretary** Shawn Wilson **Designee:** Chris Morvant

**TPC Members:**

**Mayor** Greg Cromer (Slidell)

Brandy Christian (Port) **Designee:** Amelia Pellegrin

Kevin Dolliole (Aviation Director) **Designee:** Ronaldo R. Nodal

Alex Z. Wiggins (RTA) **Designee:** Katherine Felton

Ninette Barrios (JeT)

**Mayor** Bob Zabbia (Ponchatoula)

**Mayor** Mark R. Johnson (Covington) **Designee:** Erin Bovina

Attendance: 33

Consultants:

Staff: Jeff Roesel, Jason Sappington, Megan Leonard, Malissa Givhan, et al



## AGENDA

1. Consideration: Approval of the September 8th, 2020 minutes
2. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements
3. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements
4. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements
5. Consideration: Consultant Section:  
Old Covington Highway  
Safety and Operational Enhancements  
Tangipahoa Parish  
Stage 0 Feasibility Study  
(RPC Task ST-1.21OCH; FYI21)  
Amount: \$90,000
6. Consideration: Consultant Selection:  
Land Use and Transportation  
Goodbee/West St. Tammany  
LA 1077 Corridor  
(RPC Task MC-1.21; FY-21 UPWP)  
Amount: \$75,000
7. Consideration: Consultant Selection:  
Travel Demand Model Support Services  
SELATRAM Model Retainer  
(RPC Task A-1.21; FY-21 UPWP)  
Amount: \$30,000
8. Consideration: Public Comment Period
9. Consideration: Other Matters

Megan Leonard, RPC's Director of Management & Finance explained the virtual meeting using the platform GoToWebinar. She went over how to use the GoToWebinar platform and gave instructions for questions/comments and public comments. Once the motions for the agenda items are made, a poll will appear on your screen for the full Board to cast their vote on the item. All items, packet, minutes, handouts etc. were emailed to the Board and posted on the RPC website for public view. All items are listed under the handouts section on GoToWebinar.

Jeff Roesel, RPC's Executive Director led everyone in the Pledge of Allegiance.

Following the roll call by Jason Sappington, RPC's Deputy Director, a quorum was established.

Vice Chairman Kirk Lepine informed the Board that he would be chairing the meeting for Mayor Cantrell.

### 1. **Consideration: Approval of September 8, 2020 Minutes**

Jeff Roesel asked the Board for a motion for the approval of the September 8<sup>th</sup> minutes. Parish President Kirk Lepine made a motion to approve the September 8th minutes, seconded by Parish President Cynthia Lee Sheng. Based on the poll, this item is approved by the Transportation Policy members in attendance, as noted by Jeff Roesel.

### 2. **Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements**

Jeff Roesel referred the members to page 5-6 of the meeting packet for the amendments to the New Orleans TIP, Highway & Transit Elements, and provided a brief explanation of each item.

There being no questions or objections, Jeff Roesel called for a motion to approve the New Orleans TIP amendments for the Highway & Transit Elements. It was so moved by Parish President Kirk Lepine and seconded by Mr. Ramsey Green. Based on the poll, this item is approved unanimously by the Transportation Policy members in attendance, as noted by Jeff Roesel.

**3. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements**

Jeff Roesel referred the members to page 7 of the meeting packet for the amendments to the St. Tammany TIP, Highway & Transit Elements, and provided a brief explanation of each item.

There being no questions or objections, the Vice Chairman called for a motion to approve the St. Tammany TIP amendments for the Highway & Transit Elements. It was so moved by Mr. Chris Masingill and seconded by Parish President Mike Cooper. Based on the poll, this item is approved unanimously by the Transportation Policy members in attendance, as noted by Jeff Roesel.

**4. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements**

Jeff Roesel referred the members to page 8 of the meeting packet for the amendments to the Tangipahoa TIP, Highway & Transit Elements, and provided a brief explanation of each item.

There being no questions or objections, the Vice Chairman called for a motion to approve the Tangipahoa TIP amendments for the Highway & Transit Elements. It was so moved by Parish President Robby Miller and seconded by Parish President Guy McInnis. Based on the poll, this item is approved unanimously by the Transportation Policy members in attendance, as noted by Jeff Roesel.

**5. Consideration: Consultant Selection:**  
Old Covington Highway  
Safety and Operational Enhancements  
Tangipahoa Parish  
Stage 0 Feasibility Study  
(RPC Task ST-1.21OCH; FY21 UPWP)  
Amount: \$90,000

Mr. Roesel explained the purpose of this project is to conduct a feasibility study for improving motor vehicle safety, operational related improvements, and separated pedestrian access.

There being no questions or objections, the Vice Chairman call for a motion to approve the Consultant Selection: Old Covington Highway Safety and Operational Enhancements, Tangipahoa Parish Stage 0 Feasibility Study (RPC Task ST-1.21OCH; FY21 UPWP) in the amount: \$90,000 with Linfield, Hunter & Junius, Inc.. It was so moved by Parish President Robby Miller, seconded by Mayor Bob Zabbia and approved unanimously by the Transportation Policy members in attendance, as noted by Jeff Roesel.

**6. Consideration: Consultant Selection:**  
Land Use and Transportation  
Goodbee/West St. Tammany  
LA 1077 Corridor  
(RPC Task MC-1.21; FY-21 UPWP)  
Amount: \$75,000

Mr. Roesel explained the purpose of this project is to determine the high-level costs and feasibility and potential environmental concerns of a roadway capacity project.

There being no questions or objections, the Vice Chairman call for a motion to approve the Consultant Selection: Land Use and Transportation, Goodbee/West St. Tammany, LA 1077 Corridor, (RPC Task MC-1.21; FY-21 UPWP) in the amount: \$75,000 with Digital Engineering and Imaging Inc. It was so moved by Parish President Mike Cooper, seconded by Mr. Chris Masingill and approved unanimously by the Transportation Policy members in attendance, as noted by Jeff Roesel.

**7. Consideration: Consultant Selection:**  
Travel Demand Model Support Services  
SELATRAM Model Retainer  
(RPC Task A-1.21; FY-21 UPWP)  
Amount: \$30,000

Mr. Roesel explained the purpose of this project is to provide technical services to the RPC as needed in the maintenance, update, and use of the transportation demand model and associated analytical software used for long-range strategic planning, and other transportation and land use related tasks.

There being no questions or objections, the Vice Chairman call for a motion to approve the Consultant Selection: Travel Demand Model Support Services, SELATRAM Model Retainer (RPC Task A-1.21; FY-21 UPWP) in the amount: \$30,000 with Alliance Transportation Group Inc. It was so moved by Parish President Kirk Lepine, seconded by Mr. Keith Espadron and approved unanimously by the Transportation Policy members in attendance as noted by Jeff Roesel.

#### 8. Consideration: Public Comment Period

The Vice Chairman asked if there was any public comment. There was none.

#### 9. Other Matters

Mr. Ramsey Green welcomed Ms. Sophie Harris Vorhoff, Orleans Parish Citizen Member to the RPC Board who was recently appointed by Mayor Cantrell. Jeff Roesel also introduced Councilmember Dick Gibbs from St. Charles Parish to the RPC Board.

There being no other matters to discuss, Jeff Roesel noted the quorum is still established and to proceed to the Regional Planning Commission Meeting.

**MINUTES**  
**Regional Planning Commission**  
**For**  
**Jefferson, Orleans, Plaquemines, St. Bernard, St. Charles, St. John the Baptist, St. Tammany and**  
**Tangipahoa Parishes**

October 13, 2020

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**Parish President** Kirk Lepine *1st Vice Chairman*

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**Councilmember** Michael Wright  
Jonathan Perret

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**Councilmember** Steve Stefancik  
Chris Masingill  
Christopher Abadie

**Tangipahoa Parish:**

**DOTD:**  
**Secretary** Shawn Wilson **Designee:** Chris Morvant

Attendance: 26

Consultants:

Staff: Jeffrey Roesel, Jason Sappington, Megan Leonard, Malissa Givhan, et al

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**AGENDA**

1. Consideration: Approval of the September 8, 2020 minutes
2. Consideration: Committee Reports:  
(a) Budget and Personnel Committee  
(b) Other Committee Reports
3. Consideration: Financial Report  
(a) Balance Sheet of Local Activities  
(b) Monthly Budget Report
4. Consideration: Contract Extensions
5. Consideration: Consultant Billings
6. Consideration: Public Comment Period
7. Consideration: Other Matters – Delta Regional Authority SEDAP Awards 2020



**1. Consideration: Approval of September 8, 2020 Minutes**

The Vice Chairman asked the Board for a motion for the approval of the September 8, 2020 minutes. Parish President Kirk Lepine made a motion to approve the September 8th, 2020 minutes, seconded by Parish President Robby Miller. Based on the poll, this item is approved by the Regional Planning Commission members in attendance, as noted by Jeff Roesel.

**2. Consideration: Committee Reports:**  
**(a) Budget and Personnel Committee**  
**(b) Other Committee Reports**

Jeff Roesel informed the members there were no committee reports at this time and no motion is needed.

**3. Consideration: Financial Report**  
**(a) Balance Sheet of Local Activities**  
**(b) Monthly Budget Report**

Jeff Roesel referred the members to pages 12-13 of the meeting packet for the balance sheet for the month ending August 31, 2020. He indicated that the RPC's Total Assets and Liabilities, which include the Fund Balance in the amount of \$2,388,730.95

There being no questions or objections, the Vice Chairman called for a motion to approve the balance sheet of local activities. It was so moved by Councilmember Julia Fisher-Perrier, seconded by Councilmember Benny Rousselle. Based on the poll, this item is approved by the Regional Planning Commission members in attendance, as noted by Jeff Roesel.

Jeff Roesel referred the members to page 13 of the packet to show the Board the budget versus actual as of August 31, 2020, he explained that it's just the beginning of the fiscal year and you will notice a number of zeros in the columns only because we have just started the fiscal year. There are no amendments at this time and no motion is needed.

Megan Leonard, RPC Director of Management & Finance informed Jeff Roesel that the Balance Sheet stated the date as of 8/31/2020 as opposed to Oct. 31, 2020 as he stated.

**4. Consideration: Contract Extensions**

Jeff Roesel referred the members to a contract extension on page 14. He explained the extension is a time only extension. There being no questions or objections, the Vice Chairman called for a motion to approve the contract extension. It was so moved by Parish President Cynthia Lee Sheng and seconded by Parish President Kirk Lepine.

**5. Consideration: Consultant Billings**

Jeff Roesel referred the members to a summary list of the consultant bills on pages 15-21 in the meeting packet, noting that staff had reviewed each of them and favorably recommended them for approval.

There being no questions or objections, the Vice Chairman called for a motion to approve the consultant billings. It was so moved by Mr. Ronald Carrere seconded by Mr. Chris Masingill. Based on the poll, this item is approved by the Regional Planning Commission members in attendance, as noted by Jeff Roesel.

**6. Consideration: Public Comment Period**

Jeff Roesel asked if there was any public comments. There was none.

**7. Consideration: Other Matters – Delta Regional Authority SEDAP Awards 2020**

Jeff Roesel announced that Delta Regional Authority received a series of awards for our region and that this was a big year with 3 out of 4 applications receiving funding. Jeff thanked Maggie Woodruff, RPC Director of Economic Development & Contract Administration for a remarkable job. Parish President Kirk Lepine also thanked Maggie and the RPC staff for their hard work with the SEDAP Awards. For more information on the Delta Regional Authority SEDAP Awards, contact Maggie Woodruff at 504- 483-8502.

Jeff Roesel asked if there was any other matters, Mr. Lee Giorgio asked Parish President Guy McInnis for an update on MRGO regarding an open passage for the marine traffic and water getting out of the marshes. Mr. McInnis stated that the parish did not get emergency funding and explained that they are continuing to work with the USACE and CPRA going through the process. For more information, please contact St. Bernard City Parish, Public Information at 504-578-4331.

Parish President Guy McInnis made a motion to adjourn the meeting seconded by Vice Chairman Kirk Lepine and Jeff Roesel adjourned the meeting.